



The James Foundation, Inc. believes that by serving as civic stewards quality of life will be enriched, acting as a catalyst to undertakings that strengthen both families and community. By enhancing existing social platforms and providing new educational and cultural opportunities, citizens will be empowered and inspired to initiate and cultivate positive change in all life experiences nourishing vitality across the community.

The Foundation is proud to offer scholarships for DeKalb County graduating seniors intending to study at an accredited institution of higher learning. Seniors graduating from Eastside Junior/Senior High School, Garrett High School, and DeKalb High School may apply for a scholarship toward a Four-Year Bachelor's degree program OR a Two-Year Vocational studies program. The Scholarship Awards are \$5,000 per school year, renewable for the 2 or 4 year course of study.

### **1. Eligibility:**

- a.** Graduating seniors from DeKalb, Eastside, or Garrett High Schools;
- b.** Minimum high school grade point average of 7.0 on a 12.0 scale, or 2.7 on a 4.0 scale, at the time of application;
- c.** Acceptance of applicant in an accredited<sup>1</sup> institution of higher learning Bachelor degree program or two year Vocational degree program.
- d.** James Foundation director, officers, employees and scholarship committee members and their "family members" and other "disqualified persons" are ineligible for awards while that status is maintained and for two years after termination of that status. Internal Revenue Code definitions and guidelines for "disqualified persons" and "family members" will be used for this purpose.

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<sup>1</sup> "Accredited" shall mean any institution accredited by a recognized national accreditation agency. Such institution must normally maintain a regular faculty and curriculum and must normally have a regularly organized body of students in attendance at the place where the educational activities are carried on. The Foundation reserves the right to impose additional, minor reasonable restrictions and/or requirements upon the awarding of scholarships and the administration of the scholarships.

## **2. Application.**

- a. Applications are to be submitted no later than Friday, March 5, 2021.
- b. Applications and all attachments must be submitted either in PDF via email to [bpark@thejamesfoundation.org](mailto:bpark@thejamesfoundation.org) or in hard copy by U.S. Mail to The James Foundation, Inc., ATTN: Brandon Park, at Post Office Box 606, Auburn, IN 46706.
- c. Include applicant's current high school transcript.
- d. The applicant can provide **two** letters of reference from non-family members who know the applicant well.
- e. Include applicant's official letter of acceptance from a qualifying institution of higher learning, including any other scholarships awarded to the applicant. If not yet accepted, include proof of application and the expected date by which the applicant expects to receive a determination of acceptance.

## **3. Selection.**

- a. The James Foundation will appoint a selection committee to review all applications, interview finalists and select the recipients.
- b. Applicants will be required to sign waivers of confidentiality necessary to allow the selection committee to review all required submissions. This information will otherwise be maintained as confidential by The James Foundation and selection committee.
- c. Grantees are selected on an objective and non-discriminatory basis without regard to sex, religion, race, or ethnic background.
- d. The James Foundation may waive or modify any particular requirement in selecting the recipient consistent with Internal Revenue Service restrictions. Final selection of the recipients shall be at the sole discretion of the James Foundation.

## **4. Scholarship Award and Payment.**

- a. Each award is for a \$5,000 annual scholarship renewable for each year of the 2 or 4-year degree program. The James Foundation may elect to pay the award in installments to be pro-rated over each term of the school year (i.e. semesters, quarters, or other).
- b. Recipient shall provide The James Foundation with a copy of bills for tuition, supplies, lab fees and equipment in at least the amount of the scholarship pro-rated for each term, after first deducting any other scholarships that the recipient receives, excluding loans or work-study awards.
- c. Payment will be made directly to the educational institution for the account of the recipient.

## 5. Scholarship Renewal Requirements.

- a. **Forfeiture.** The remaining installments are subject to forfeiture if the recipient is no longer enrolled in the approved course of study at an accredited Indiana institution or does not meet the minimum GPA requirements.
- b. **Minimum GPA.** Recipient must maintain a minimum GPA in the major course of study of 3.2 on a 4.0 scale, and an overall GPA equivalent to 3.0 on a 4.0 scale by the end of each academic year. Recipient will annually provide a grade transcript to the James Foundation.
- c. **Leave from Study.** Recipients may request The James Foundation to approve a leave of up to one year from the course of study, which may be granted at the sole discretion of The James Foundation.
- d. **Interpretation and Amendment.** The James Foundation reserves the sole right and discretion to interpret and/or modify these conditions or to resolve any issues not specifically covered.

# THE JAMES FOUNDATION, INC.

## SCHOLARSHIP APPLICATION

### APPLICANT INFORMATION

Last Name: Click here to enter text. First Name: Click here to enter text. Middle: Click here to enter text.

Permanent Address: Click here to enter text. Phone: Click here to enter text.

City, State & Zip: Click here to enter text. Email: Click here to enter text.

High School from which you are graduating: Click here to enter text.

Intended Date of Graduation from High School: Click here to enter text.

### FAMILY INFORMATION

Name of Father or Guardian: Click here to enter text.

Address: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip: Click here to enter text.

Occupation: Click here to enter text. Employer: Click here to enter text.

Name of Mother or Guardian: Click here to enter text.

Address: Click here to enter text.

City: Click here to enter text. State: Click here to enter text. Zip: Click here to enter text.

Occupation: Click here to enter text. Employer: Click here to enter text.

Check if applicable:  Father deceased  Mother deceased

### COLLEGE INFORMATION

College or University planning to attend (you may list more than one if undecided):

Click here to enter text.

Click here to enter text.

Major Field of Study (check one):

Four-Year Degree Program. Specify: \_\_\_\_\_

Two-Year Degree Program. Specify: \_\_\_\_\_

### CAREER GOALS

Write a brief statement describing your career goals in the space below

**HIGH SCHOOL ACTIVITIES**

List your extracurricular activities in the order of importance to you

Activity	Grade Participated (9, 10, 11, 12)	Role or Leadership Position Held
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.

**AWARDS AND HONORS**

List any awards and honors you have received during high school

Award or Honor Received	Grade	Criteria Award Based On
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.

**COMMUNITY SERVICE**These volunteer services must have taken place **outside** of school hours

Organization	Grade	Description of Services
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.

**EMPLOYMENT AND INTERNSHIPS**

List your work and/or intern experience beginning with the most recent position

Organization	Grade	Description of Services
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.
Click here to enter text.		Click here to enter text.

I affirm that all information provided is true and accurate.

Applicant Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

## **ESSAY #1**

Last Name [Click here to enter text.](#)

First Name [Click here to enter text.](#)

Who or what inspired you to study in the field you have chosen? Aside from academics, how have you prepared yourself for college or vocational school.  
(~2000 characters suggested)

[Click here to enter text.](#)

## **ESSAY #2**

Last Name [Click here to enter text.](#)

First Name [Click here to enter text.](#)

What have you enjoyed most about your time in DeKalb County? Upon completion of your chosen program, do you plan to move back to the area or elsewhere?  
(~2000 characters suggested)

[Click here to enter text.](#)

## PARENT/GUARDIAN RELEASE

Last Name: [Click here to enter text.](#) First Name: [Click here to enter text.](#) M.I. [Click here to enter text.](#)

The undersigned parent/guardian of the above applicant, gives permission for the High School Guidance Office to release a grade transcript to the James Foundation, Inc.

Applicant information is kept confidential to protect your privacy.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

Date: \_\_\_\_\_

The completed application and all attachments may be sent in PDF format by e-mail to [bpark@thejamesfoundation.org](mailto:bpark@thejamesfoundation.org) or in hard copy by U.S. Mail to The James Foundation, Inc., ATTN: Brandon Park, at Post Office Box 606, Auburn, Indiana 46706, to be received by March 5, 2021.

### Required Attachments:

- Signed Parental Release
- Application Form signed by Applicant
- Essay
- Transcript
- College or Vocational Admission Acceptance letter or explanation of when acceptance is anticipated
- OPTIONAL: Two (maximum) letters of reference